

**ACCRA TECHNICAL UNIVERSITY
DIRECTORATE FOR RESEARCH, INNOVATION, PUBLICATION AND
TECHNOLOGY TRANSFER (DRIPPT)**



TITLE OF PROPOSAL

First Author¹, Second Author², Third Author³, Fourth Author⁴, and Fifth Author⁵

Department of Civil Engineering, Accra Technical University¹

Department of Science Laboratory Technology, Accra Technical University²

Department of Fashion Design and Textiles, Accra Technical University³

Department of Building Technology, Accra Technical University⁴

Department of Marketing, Accra Technical University⁵

The Concept Note must answer 4 sections in a maximum of 4-5 pages (each section must be answered on maximum 1 page - the font size **should be Times New Roman 12, Line Spacing 1.15 with Justified Text**). Any Concept Note not meeting those basic requirements will be rejected without appraisal. Please provide relevant and specific information about your proposed project below.

1. OBJECTIVES

1.1 Brief description of the objectives of your proposal

2. RELEVANCE

2.1 How relevant is your proposal to the needs and constraints of the target country or region?

2.2 What are the problems to be resolved and the needs to be met?

2.3 Who are the actors involved (final beneficiaries, target groups)?

2.4 What are the expected results?

2.5 What is the added value of the action (what adds the action by reference to (central or local) government action and actions implemented by non-state actors)?

3. METHODOLOGY AND SUSTAINABILITY

3.1 What are the main project activities?

3.2 Who will be your main implementing partners, what is the length of your relationship with them and how will they be involved in the project?

3.3 How will the project achieve sustainability?

3.4 Will it have multiplier effects?

4. EXPERTISE AND OPERATIONAL CAPACITY:

4.1 What is the experience of your organisation/team members in research projects?

4.2. What is the experience of your industrial and/or academic partners of the issues to be addressed?

NAME OF PRINCIPAL INVESTIGATOR (PI):

ADDRESS OF PI:

SIGNATURE OF PI:

DATE: